

NOT Filing Using IDEM's ePortal

By Rob Kendall, Urban Conservationist

Filing for Notice of Termination (NOT) for Construction Stormwater General Permit (CSGP) projects can be done electronically. NOT can be filed once the following is accomplished:

- All soil disturbing activities are completed.
- All temporary erosion and sediment control measures are removed
- Vegetation has at least grown to 70% density. Meaning that a 2 ft by 2 ft area is at least 70% grass or another kind of vegetation.
- All construction materials, waste, waste handling devices, equipment, and vehicles have been removed and:

For Private sites: The site's contracted inspector has completed a NOT Inspection Report

For Public sites: Marion County SWCD has completed a NOT Inspection Report

Once the above conditions are met. The following steps will instruct CSGP holders on how to file for NOT through Indiana Department of Environmental Management's (IDEM) regulatory portal:

If you do not have access to the permit coverage within the ePortal, request access from an administrator of the site or by emailing Eric Roberts, eroberts@idem.in.gov. Please include

the permit number with the request. Permit numbers begin with INRA and can be found on the CSGP Letter of Sufficiency, SWCD Inspection Reports, and at <https://stormwater.idem.in.gov/nsite/map/help> after searching by project name or address.

Upon receipt of the invitation to the ePortal, create an account at stormwater.idem.in.gov with the email that received the invite.

1. Select permits tab on the left-hand side of the screen.
2. Click the 3 vertical dots button next to the permit you wish to terminate.
3. Click "view permit change forms."
4. Select "Construction Stormwater - Notice of Termination - Termination of Activities" if the project is complete and stabilized.
5. Complete the form.

Permit closure after NOT conditions are met ensures any other activity in the area does not become the responsibility of the initial permittee. Make sure to follow the above steps once a NOT Inspection Report is requested and received. As always please reach out to MCSWCD with any questions.



Marion County Soil & Water Conservation District